



Faculty Position Job Description

Position Title: Associate Dean for Teacher Education and Associate/Full Professor in General or Special Education

Position Tracking Number: F215

School/College: School of Education

Department: Teacher Education

Location: Azusa, CA, with oversight of faculty at 5 regional campuses – High Desert (Victorville), Inland Empire (San Bernardino), Orange, Murrieta, and San Diego – and online.

Description:

Azusa Pacific University's School of Education invites applications for the Associate Dean for Teacher Education position at the associate or full professor rank. We seek applicants who have a demonstrated, vibrant Christian faith compatible with the mission of Azusa Pacific University. The department embraces faith integration and encourages students to examine the role their worldview and cultural understanding have in informing their practice in the K-12 classroom.

Candidates should have a strong record of academic leadership with commitment to academic excellence and innovative program delivery and design. They should have an exemplary record of teaching, research, and service that includes mentoring and collaboration. Evidence of collaboration – both internal and external between a University and K-12 partners – is essential. Further, the successful candidate must qualify for appointment in Teacher Education in a general education or special education credential program (see faculty qualifications below).

Teacher Education operates highly regarded masters and credential programs focused on teacher preparation with emphases in teaching, special education, learning and technology, and educational technology. The credential portions of these programs are offered at the elementary (Multiple Subjects) and secondary (Single Subject) level and in Special Education (Mild to Moderate and Moderate to Severe). Teacher Education consists of 3 program areas – general education, special education, and advanced studies – approximately 30 fulltime faculty positions and 9 staff, as well as 125+ adjunct faculty, supervisors, and mentors. Programs are accredited by WASC (Western Association of Schools & Colleges), CCTC (California Commission on Teacher Credentialing), and NCATE (transitioning to CAEP).

Responsibilities:

The Associate Dean reports to the Dean and serves on the School's leadership team as the chief academic administrator of Teacher Education. S/he provides leadership in the primary areas of faculty teaching; research and service; enrollment and budgets; and program development and assessment. Faculty recruiting, support, and supervision (through the University's Faculty Evaluation System) are significant components of this role. In addition to faculty oversight, this position has 5 direct administrative reports – 3 chairs (responsible for recruiting and admissions, curricular updates and

alignment with accreditation standards, course scheduling, and student advising); an administrative manager (who oversees program support staff); and the Director of Student Placements.

The Associate Dean will provide academic vision and implementation for enhancing programs, research, and practice for teacher preparation programs (credential and masters), while ensuring alignment with University and accreditor expectations for programs and their assessment. Regular participation in professional associations ensures timely information for program alignment and new program development in an era of fast-paced change of educator expectations, as well as providing opportunity for influence in shaping the agenda of the field. Active engagement with external partners – districts, schools, and colleagues at peer institutions – is an essential component of the role.

Level: Rank commensurate with qualifications

Qualifications:

- A demonstrated, vibrant Christian faith compatible with the mission of Azusa Pacific University (faculty members are required to sign a “Statement of Faith,” available at <http://www.apu.edu/about/believe>, and to adhere to the policies outlined in the Faculty Handbook).
- PhD or EdD in education from an accredited institution.
- Eligibility to teach in one of the credential programs in Teacher Education.
- Commitment to professional and scholarly activity as demonstrated by an active research agenda that speaks to both practitioner and academic communities.
- Willingness and ability to travel to the APU Regional Campuses as needed.

Experience:

- University faculty experience, including administrative experience at the program director, chair, or associate dean level.
- K-12 credential teaching experience in general or special education, with an established record of success in serving ethnically diverse populations.
- Graduate teaching experience in online or blended environments.
- Demonstrated success in administrative work and evidence of leadership accomplishments.
- Experience in Christian higher education is especially desired.

Workload:

Full-time faculty contract. Responsible for administrative and personnel oversight in the Associate Dean role and teaching 1-2 graduate courses per year after year 1.

Mental Demands:

- Ability to integrate Christian values in all aspects.
- Ability to engage in critical thinking and exercise independent judgment.
- Ability to maintain confidentiality and manage confidential information.
- Self starter, ability to communicate effectively in written and oral form.

Hire Date: Spring or Summer 2017

Additional Information:

At Azusa Pacific University, we value and uphold God-honoring diversity. Diversity was not our idea, but God's. Therefore, we aim for an environment that respects and honors each individual's uniqueness while celebrating our collective commonalities. It is in this spirit that we continue important discourse on diversity, engage a variety of perspectives, and embrace active listening in a spirit of humility. We continue our efforts to recruit, hire, and support a diverse community in an effort to create a milieu that reflects the mosaic of God's kingdom.

Azusa Pacific University does not discriminate on the basis of race, color, national origin, sex, age, disability, or status as a veteran in any of its policies, practices, or procedures. Women and minorities are encouraged to apply.

Azusa Pacific University conducts background checks on all final candidates.

Application Procedure:

To apply, visit <http://www.apu.edu/cp/employment/>. Review of applications will begin immediately, and the position will remain open until filled.