

Assistant or Associate Professor - Educational Leadership

Posting Details

Position Information

Position Title	Assistant or Associate Professor - Educational Leadership
Position Category	Faculty
FLSA	Exempt
Position Status	Tenure-Track
FTE	
Location	Thousand Oaks
Basic Function	GRADUATE SCHOOL OF EDUCATION JOB ANNOUNCEMENT

Faculty Positions, Department of Education Leadership

Background: The Graduate School of Education at California Lutheran University (Cal Lutheran) invites applicants for a tenure track Assistant or Associate Professor of Education Leadership beginning in fall of 2018. Cal Lutheran has recently become a Hispanic-Serving Institution (HSI) and we are looking for candidates with a demonstrated commitment to and success working in diverse, multicultural and multi-racial communities. Cal Lutheran encourages applicants from all faiths, and advocates for justice and fairness for all people. Cal Lutheran is an accredited, private, comprehensive university that engages students in critical inquiry and is dedicated to educating leaders for a global society. The campus is located midway between Santa Barbara and Los Angeles, and is home to more than 2,810 undergraduate and 1,316 graduate students who come from more than 61 countries and represent a variety of faiths. 49.8% of Cal Lutheran students are international students or from underrepresented groups, and over 42% of freshmen are first generation students.

The Department of Education Leadership offers both a K-12 and higher education Ed.D and a Master of Arts degree in Education Leadership. Common responsibilities for the position include teaching in the MA and doctoral programs/credential courses, doctoral student advisement, and service to the university and broader community.

Responsibilities

- Carry a 12-unit course load per semester caseload based upon teaching, leadership, and dissertation chair assignments
- Integrate current and emerging instructional delivery technologies into the learning process across classroom and online settings
- Exhibit sensitivity to and understanding of the diverse academic, social, economic, cultural, and ethnic background of university students
- Exhibit sensitivity to and understanding of the needs of students with disabilities
- Advise and guide students on the development and completion of their dissertations
- Develop and maintain an active record of scholarship
- Engage in scholarly activities leading to grants, presentations, and/or publications
- Participate in service to the department, school, university, and P-22 (i.e., preschool through higher education) community
- Demonstrate commitment to professional excellence and continuous growth within the subject, field or discipline

Minimum Qualifications

- Possession of an appropriate earned doctorate (Ph.D. or Ed.D.) in education,

education leadership, or a related field

- At the Associate level, a minimum of five years of full-time teaching at the rank of assistant professor, or equivalent experience
- Evidence of sustained teaching effectiveness, preferably in the area of K-12 education leadership
- Evidence of research and scholarship
- Potential for significant service and leadership to the University

Desired Qualifications

- Leadership experience in K-12 school settings
- Knowledge of and experience with local, state and national educational issues and trends across the P-22 pipeline
- Demonstrated commitment to diversity and equity. Please see CLU's diversity statement: <https://www.callutheran.edu/about/diversity.html>
- Schedule flexibility to assume teaching responsibilities for monthly Friday night and Saturday classes ongoing throughout the academic year
- Successful experience and background in department and/or university leadership
- Interest to serve as chair of the department as part of his/her faculty load
- Expertise in qualitative and/or quantitative research methodology and ability to chair dissertations using these methodologies
- Experience in the effective use of technology in educational practice
- Successful involvement with university-public school partnerships
- Pedagogical experience with hybrid or online teaching strategies
- Excellent oral, written and interpersonal communication skills

Deadline to apply is November 1st. Please apply on-line at <https://careers.callutheran.edu/postings/> Make sure to include the following with your application:

- a. Three reference letters specifically addressing whether the candidate has the experiences, dispositions, and abilities to work with underrepresented students
- b. A cover letter, including a statement about how the candidate's experiences will further the HSI designation of the university and the unique needs of underrepresented students
- c. A complete resume/curriculum vitae
- d. A one-page statement of teaching philosophy and how the candidate's teaching adapts to the needs of underrepresented ethnic minority students and first generation college students
- e. A one-page statement of research, creative, and/or scholarly activities

Under the direction of the Dean and the Department Chair or Program Director, the Assistant/Associate Professor is responsible for providing academic instruction to students for the assigned graduate courses. The Assistant/Associate Professor is to serve as an academic advisor to students; serve on faculty or university committees; and engage in scholarly activities, and/or creative endeavors which contribute to the academic mission of the University, as outlined in the faculty handbook.

Representative Duties

- Provide academic instruction to students through lecture courses. Create assignments and activities in one-on-one, classroom, and distance mediated instructional settings for development of cognitive abilities, communication skills, and higher order thinking skills among students. E
- Observe and evaluate student performance in meeting course objectives and student learning outcomes through assignments, projects, discussions, and examinations; provide feedback in a timely manner to student inquiries in class, online, or during established consultation office hours. E
- Maintain current, accurate records of course enrollment, attendance, student academic progress, course curriculum; prepare and submit grades, data, and reports related to course and student progress in a timely manner. E
- Provide a course syllabus to students in each class within the first week of the class, as outlined in the faculty handbook. E
- Adhere to the responsibilities related to teaching, advising, service, and scholarly, professional and creative activities, as outlined in the faculty handbook. E
- Attend and participate on committees and in department, division, campus, and University meetings. E
- Performs related duties as assigned.

E=Essential Duties

Knowledge Of

- Current theory and practice within the subject discipline
- Principles and best practices of effective teaching
- Student learning outcomes and methods of assessment
- University curricula
- Community and campus resources, services, programs, and professionals available to students
- Methods of gathering, analyzing, and preparing data
- Modern computing technology
- Record keeping techniques with regard to student enrollment, attendance, and progress

Ability To

- Demonstrate a thorough and accurate knowledge in the subject field or discipline
- Deliver course curricula in various learning styles
- Exhibit sensitivity to and understanding of the diverse academic, social, economic, cultural, and ethnic background of University students
- Exhibit sensitivity to and understanding of the needs of students with disabilities.
- Integrate current and emerging instructional delivery technologies into the learning process to enhance teaching and the educational experience
- Maintain professional standards that protect student confidentiality
- Communicate effectively, both orally and in writing using tact, patience, and courtesy
- Establish and maintain effective working relationships
- Analyze situations accurately and adopt effective courses of action
- Demonstrate commitment to professional excellence and continuous growth within subject field or discipline

Minimum Qualifications

At Assistant Professor level, possession of an earned doctorate or all but dissertation (ABD) completed. At the Associate Professor level, possession of an appropriate earned doctorate.

Preferred Qualifications**Licenses and other requirements****Physical Abilities**

Manual dexterity of hands and fingers to operate office equipment; speaking to exchange information, provide instruction and make presentations; sitting or standing for extended periods of time; pushing, pulling or lifting light objects

Indoor classroom environment; subject to visiting a variety of classroom sites on campus.

Working Environment

Indoor classroom environment; subject to visiting a variety of classroom sites on campus. Online teaching environment.

Posting Detail Information**Posting Number**

Faculty000242016

Number of Vacancies**Desired Start Date****Position End Date****Open Date****Close Date**

11/01/2017

Open Until Filled

No

Application Procedure/Special

Instructions

Statement

California Lutheran University is committed to providing equal opportunity in employment for all persons, regardless of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, genetic information, gender, gender identity or expression, or any other basis protected by applicable law. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any program, activity or facility of the University on the basis of these factors in a manner consistent with applicable federal and state laws, regulations, ordinances, orders and rules, and University's policies, procedures, and processes.

Upon request, reasonable accommodations in the application process can be provided to individuals with qualifying disabilities. Please contact the Human Resources Department for further information or to request an accommodation.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. How did you hear about this posting?
 - o Chronicle of Higher Education
 - o Higheredjobs.com
 - o Inside Higher Ed
 - o Cal Lutheran Website
 - o Hispanicsinhigher.com
 - o Blacksinhighered.com
 - o Asiansinhighered.com
 - o Women in Higher Education
 - o Journal of Blacks in Higher Education
 - o Minority Postdoc
 - o Department Specific Site (SACNAS, APA, etc.)
 - o Other
 - o Personal Recommendation

Applicant Documents

Required Documents

1. Resume/Curriculum Vitae
2. Cover Letter
3. Teaching Philosophy
4. Statement of Research/Creative Activities

Optional Documents

1. List of References
2. Other
3. Other #2
4. Other #3
5. Other #4
6. Other #5