



NATIONAL  
UNIVERSITY

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SANFORD COLLEGE  
of EDUCATION

INSPIRE • TEACH • TRANSFORM

## EMPLOYMENT OPPORTUNITY

**POSITION:** Assistant Professor of Education Administration

**DEPARTMENT:** Department of Educational Administration/School Counseling and Psychology

**LOCATION:** Redding Regional Center

**Founded in 1971, NATIONAL UNIVERSITY** is the second largest, private, nonprofit institution of higher education in California. The Sanford College of Education, (SCOE), is one of four schools and two colleges within the University. The Department of Educational Administration/School Counseling and Psychology, one of three departments within the Sanford College of Education, offers graduate level degrees and several credential programs approved by the California Commission on Teacher Credentialing. The SCOE is seeking individuals who aspire to be excellent professors and researchers, possess collaborative skills, demonstrate strong technology knowledge, and experience in the field of educational administration.

**PRIMARY RESPONSIBILITIES:** The individual selected to fill this position will be expected to: teach graduate level courses in Educational Administration online, on site, and/or in a hybrid delivery format; advise and mentor candidates of diverse cultures and backgrounds; coordinate field experiences and supervision of clinical practice activities; participate in curriculum and instructional development; attend regularly scheduled school, department, regional, and statewide meetings and symposia; assist in developing cohort groups within school communities; establish and maintain contacts with and provide support to schools within the local community; conduct research, scholarship and service activities within the University, College, and Department; establish and maintain professional relationships with faculty, administrators, and staff in academic centers throughout California. In addition, this position will require support and collaboration with Special Education and Teacher Education programs in support of candidates at the Redding Campus.

**REQUIRED QUALIFICATIONS:**

- An earned doctorate from a regionally accredited University in the area of educational leadership, educational administration, or related disciplines.
- A minimum of five years of experience in the field of Educational Administration within the PK-12 educational system.
- Experience teaching at the College or University level.

- Ability to work across departments to support students in teacher education and special education.

**DESIRED QUALIFICATIONS:**

- Excellent record of university teaching at the graduate level.
- A record of respected professional service to colleges and universities in her or his areas of expertise (including presentations at state and national conferences).
- Demonstrated ability to work collaboratively as part of a professional team.
- A record of engagement with school districts in the Redding region.
- Experience designing, developing, and delivering online courses.
- Experience in course and program evaluation.
- Experience in assessing students' achievement of learning outcomes.
- Knowledge of both teacher education and special education.
- Other duties as assigned.

**COMPENSATION AND WORK CONDITIONS:**

Salary Range: Assistant Professor Competitive

National University (NU) faculty enjoy excellent working conditions. Professional advancement and stability have been historical foundations upon which NU faculty have built their careers and academic programs. Review of faculty careers within NU's non-tenure environment historically show advancement through the ranks, multiple year contracts, merit salary, generous professional development resources, (\$2,400.00/annually), attractive benefit package, and a highly collegial work environment within a University where shared governance is taken seriously.

**TO APPLY:**

Application materials and inquiries should be submitted electronically to the Sanford College of Education care of Stephanie Parker at [sparker@nu.edu](mailto:sparker@nu.edu)

Application materials should include all of the following items:

- Letter of interest describing how teaching, research, service, and other professional experiences meet required and desired qualifications expressed in this vacancy notice;
- Curriculum vitae;
- Names and contact information of professional references within the past 3 years.

Applications will be reviewed until position is filled.

*National University is an equal opportunity employer and educator. National University does not unlawfully discriminate in any of its policies, procedures or practices on the basis of race, ethnicity, national origin, religion, age, sex, marital status, sexual orientation, pregnancy, medical condition, physical or mental disability, or veteran status.*