

Director of Clinical Practice Sanford College of Education

National University is seeking applications for the Sanford College of Education (SCOE) Director of Clinical Practice, reporting to the Dean. The Director has primary oversight responsibility for SCOE credential activities including regulatory compliance and quality assurance. The Director provides leadership to ensure consistent application of clinical practice policies and procedures across all programs and locations. The Director is responsible for continuous program review and improvement using research and analysis to assess program quality. The Director provides direction and coordination for clinical practice experiences across all SCOE credential programs. The position regularly works with the department chairs, academic program directors, and the credential department staff to ensure highest quality programming that meets/exceeds regulatory and licensing standards. Position is additionally responsible for data collection and analysis that contributes to systemic program and Professional Education Unit reports that are required by Council on Accreditation of Educator Preparation (CAEP) and California Commission on Teacher Credentialing (CTC) accreditation standards.

Essential Functions:

- Conducts data collection and analysis that contributes to systemic program improvement in alignment with CTC and CAEP accreditation standards.
- Oversee and evaluate activities and collaborate with Department Chairs and staff to enhance and strengthen program and student outcomes.
- Evaluate current practices and provide strategic guidance to Sanford College of Education faculty and staff to ensure the integration and efficacy of best practices for field experience.
- Monitor to ensure adequate staffing and training across all credential programs to meet student needs.
- Evaluate to ensure student placements meet all requirements of the standards and address discrepancies/issues working in close collaboration with clinical practice faculty, department chairs, and credential staff.
- Create and deepen partnerships and engage in outreach at the university, district, and school level.
- Lead regular team meetings with assigned faculty to align best practices.
- Maintain all data required for clinical practice by accrediting agents.
- Prepare reports as requested by the Dean.
- Participate in the Dean's Advisory Cabinet.

Requirements:

Education & Experience

- 12+ years' experience, including five years teaching K-12, and five years' experience in higher education required.
- Master's Degree in education or related field required. Doctorate Degree strongly preferred.
- Extensive business knowledge with comprehensive understanding of the organization and functional area. Advanced leadership skills. Resolves critical issues and contributes to organizational development.
- Strong background and knowledge of clinical practice highly preferred.

Technical / Functional Skills

- Knowledge of the Standards for both the CTC and CAEP standards for clinical practice across all credential programs.
- Familiarity with California Credentialing.
- Strong interpersonal skills; must have the ability to work collaboratively with people at multiple levels of the organization.
- Must have exceptional written and verbal communication skills including ability to present material to small or large groups of people.
- Must possess analytical skills, organization and follow through with the ability to create processes where either one does not exist or to streamline existing processes.
- Must be comfortable and capable working in multiple databases systems.
- Knowledge of Microsoft Office Suite (Word, Excel, Power Point, Outlook) and Windows Applications
- Data-management systems skills
- Demonstrated leadership, interpersonal, communication, and presentation skills
- Demonstrated ability to organize, manage and interpret data and discrete information

Competencies

- Accepts personal accountability; proactively seeks resolution for personal limitations head-on; and supports honesty and respect towards others, the company and oneself.
- Communicates effectively, listens sensitively, adapts communication to audience and fosters effective communication with others. Demonstrates the ability to be consistently open, honest and candid when communicating with others.
- Regularly seeks feedback and looks for ways to improve performance. Incorporates feedback into behaviors or processes.
- The ability to recognize and create opportunities and to act accordingly. Proactively starting something instead of waiting.
- Fosters an inclusive workplace where diversity and individual differences are valued and leveraged to achieve the vision and mission of the organization.



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Application Process:

Please submit a formal application electronically by following this link:

<https://nus.applytojob.com/apply/hFFthoioJs/Director-Of-Clinical-Practice>

Inquiries: Ryan Smith, Talent Acquisition Partner, National University
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Salary will be commensurate with qualifications. National University is an Equal Opportunity Employer, committed to providing career opportunities to all people, without regard to race, color, religion, gender, age, national origin, sexual orientation, disability, or veteran status. National University requires background checks for all new employees.

The position will remain open until filled.